



Takin' It To The Streets

June 19th, 2010

Food Vendor Application

**All Vendors must be approved before application will be accepted*

Company Name _____

Contact Name _____

Contact Phone/Fax Number _____

Address _____

Email Address _____

City/State/Zip _____

Phone/Cell Phone # _____

Illinois Federal Business Tax I.D. Number (Required)**

** (If Vendor does not currently have Illinois Business Tax #, contact Illinois Department of Revenue at 217-785-3707 to apply - Tax Numbers are generally processed within 24 hours)

Summer Festival Food Vendor Sanitation Certificate Number _____

(Requires a Summer Food Vendor Certified person at each booth at all times food is handled.)

Type of cuisine: _____

The booth will be in the architect-designed international-bazaar, located in a main thoroughfare of the festival.

- The prices below include a 3-sided tent with a counter and skirting on the fourth side, 2 chairs and non-refundable city permit fee.
- 1 power outlet included
- Additional options include corner booths (subject to availability), additional electricity, supplementary tables and chairs.
- Each vendor category will be limited and will be taken on a first-come, first-serve basis.
- Priority will also be given to vendors who agree to the terms of Streets 2010 environmental stewardship mission. Essentially, vendors who utilize the modalities of reduction reuse or recycle in the products sold, their display, transport or other facets will be evaluated for inclusion.

Type of booth you are applying for (please check one):

Vendor Type	Booth Size	Price
<input type="checkbox"/> Large Food	20' x 10'	\$1200
<input type="checkbox"/> Food	10' x 10'	\$800

Description	Quantity	Amount
Number of Booths Requested		\$
Additional Tables (max 2, \$25 each)		\$
Additional Chairs (\$10 each)		\$
	Total	\$
	Check All That Apply	Amount
10% Discount on subsequent booths		-\$
Corner Space Upgrade (\$100)		\$
1 -110V Outlet Electricity (\$50)		\$
Supplementary Power \$50		\$
Program booklet ad (see below for prices)		\$
10% Discount for booth and ad in program booklet		-\$
	Grand Total	\$

SPECIAL EVENTS MENU APPROVAL REQUEST

Please complete list of menu items below. Requirements may be imposed to protect the public's health or to prohibit the sale of some or all potentially hazardous foods such as raw foods, sushi or oysters. When no health hazard exists, some requirements may be waived. **Sale of alcoholic or pork products is prohibited at this event.**

List the proposed foods and ingredients to be served at the event.

Food Item 1 _____	Food Item 2 _____
Food Item 3 _____	Food Item 4 _____
Food Item 5 _____	Food Item 6 _____
Food Item 7 _____	Food Item 8 _____
Food Item 9 _____	Food Item 10 _____

All vendors must:

- Non-Chicago establishments must submit their latest sanitation report from their local Health Department jurisdiction dated no more than six months before the event.
- A copy of the following must be attached to each application: Summer Festival Food Vendor sanitation certificates(s).
- A copy of your current health inspection must be attached to each application.
- A Certificate of Insurance for \$1,000,000 Commercial General Liability, naming the Inner-City Muslim Action Network as an Additional Insured, must be attached to the Food Vendor Application.
- Attend a MANDATORY sanitation seminar and become certified. You can contact the following organizations: <http://hwashington.ccc.edu/pdfs/summerfest2010.pdf>
 1. Harold Washington College-Hospitality Programs-30 East Lake Street, Room 1105-A, Chicago, Illinois 60601; (312) 553-5800 or (312) 553-5960; \$30 non-refundable fee
 2. Illinois Restaurant Association- 200 North LaSalle Street, Chicago, Illinois 60601; (312) 787-4792; Member \$25/Non member \$30
 3. Hospitality Academy at McCormick Place - 301 East Cermak Road, Chicago, Illinois 60616; (312) 791-6030; \$30 registration fee

Application deadline is April 30th, 2010

****Save 10% on Any Booth & Ad Combo****

Program Book Price List*

Full Page Color Ad	\$1,500
Half Page Color Ad	\$1,000
1/4 Page Color Ad	\$550
Business Card Size Color	\$300
Business Listing	\$100

*All artwork must be submitted with the application.

*All ads must be submitted by April 30th, 2010.

1. **Booth:** Vendor will provide IMAN with a non-refundable city permit fee. IMAN will provide the Vendor with a booth in the architect-design international bazaar. The booth shall include a 3-sided tent with a counter and skirting on the fourth side. Two chairs shall also be included. In the event the vendor fails to appear at the Festival and claim their reserved space, IMAN reserves the right to assign, and/or resell, such space to another prospective vendor without refund.
2. **Right of Refusal:** IMAN reserves the right to refuse a potential vendor for any reason including, but not limited to, questionable business practices, or those having a mission directly in conflict with IMAN's mission. In consideration of Vendor's application, priority will be given to Vendors who agree to the terms of Streets 2010 environmental stewardship mission. IMAN will look for Vendor's who use the modalities of reduction, reuse, and recycle in their products, their display, transportation or other facets, in determining priority.
3. **Payment:** Full payment is due no later than April 30th, 2010. If full payment is not made by this date Vendor forfeits their right to the booth. Requests for additional space will be entertained if made before May 15th, 2010.
4. **Cancellation:** All sales are final and no refunds will be issued. If vendor is not approved by the Inner-City Muslim Action Network, all payments will be refunded.
5. **Insurance:** Vendor shall name the Inner-City Muslim Action Network and the City of Chicago as an additional insured under its policy and forward a certificate of insurance with final payment. Inner-City Muslim Action Network must be added to Vendor's Certificate of Liability insurance. A copy will be required with Vendor's final payment. Failure to submit a Certificate of Liability Insurance may forfeit the right to the booth and to the deposit.
6. **Indemnification:** Vendor will indemnify and hold harmless the Inner-City Muslim Action Network from any and all claims or law suits for injury damage arising from any action by Vendor or one of its agents or employees, or from the sale of Vendor's products. From the time Vendor occupies the booth, Vendor is responsible for any damage that might happen over the one-day event.
7. **Limited Liability:** Vendor agrees to conduct all activities in a moral and professional manner, consistent with IMAN's mission. Vendor is liable for all activities that occur in any and all locations or booths under the control of the vendor, IMAN is not liable for any activity that occurs within the areas under the control of the Vendor. Vendor is waived from all liability for activities that take place outside its area of control.
8. **Food:** Vendor is solely liable for any food or beverage made available to attendees of this event by Vendor, his employees, or agents.
9. **Illegal Sales:** Vendor shall not display, offer for view or sell any illegal or contraband items. The laws of the State of Illinois and local ordinances of Cook County shall control. Vendor shall not display, offer for view or sell any items that are unlicensed and/or copies/interpretations of licensed or registered items at any and all sites and operations. Vendor will not be subject to oversight in this regard and therefore Vendor takes full liability for the illegal sale of any items during the course of this event.
10. **Clean up:** Vendor upon vacating their booth space(s) shall ensure that such space is free of any and all trash or refuse, with such being placed in appropriate containers. Failure of the Vendor to clean their booths may result in future denial of participation in this event, and fines. Vendor is required to remove all items from the tent which they brought in. Any items left behind are not the responsibility of IMAN to secure, store, or return. Vendor is also responsible to leave all portions of the tent intact, any losses suffered as a result of missing tent pieces shall be incurred by Vendor.
11. **Vision Guidelines:** Vendor must comply with IMAN's moral standards. IMAN's vision is to foster a dynamic and vibrant space for Muslims in Urban America by inspiring the larger community towards critical civic engagement exemplifying prophetic compassion in the work for social justice and human dignity beyond the barriers of religion, ethnicity, and nationality. Vendor understands that all materials and vending merchandise in the booth must be in good taste, supporting strong moral values compliant with standards set by the Inner-City Muslim Action Network. Vendor may make absolutely no references to drugs, alcohol, violence or obscenity at any time either verbally, visually, or through displays.

12. **Subletting:** Vendor shall not sublet their space to any other organization, person, or entity without the express written consent of IMAN. Subletting will result in the revocation of Vendor's Application and booth.
13. **Sales Tax and Costs:** Vendor acknowledges and understands that they are responsible for sales and use tax and shall in no way hold IMAN responsible for payment of either. Vendor is responsible for all costs associated with any and all of its actions, employees, and volunteers. No Vendor shall hold itself out as an Agent of IMAN at any time.
14. **Warranties:** IMAN makes no representations or guarantees towards event attendance.
15. **Merger and Forum:** This contract constitutes the entire agreement between the parties. This contract will be construed under Illinois Law and all disputes will be exclusively resolved in Illinois Courts.

() Vendor understands that all materials and vending merchandise in the booth must be in good taste and support strong moral values compliant to standards determined by the Inner-City Muslim Action Network. Absolutely no references to drugs, alcohol, violence or obscenity are allowed.

() Vendor understands that it will receive an on-site information package by June 1st, 2010. The package will include important information on set-up and arrival times, check-in, unloading zones, booth designation, etc. It will be emailed to the address indicated on this form. If Vendor does not receive this package by June 1st, it is the Vendor's responsibility to follow-up with IMAN's organizers to obtain the information.

() Vendor agrees to abide by the rules and planners of the Vendor bazaar.

I have reviewed, and will fully comply with the terms of agreement listed above. I acknowledge that I am authorized to sign on behalf of my organization and understand that I am making a financial commitment to participate in this opportunity. I understand that payment is due upon execution and my booth is not secured without it.

SIGNATURE

Authorized Representative Printed Name: _____

Title: _____

Signature: _____ Date: _____

Please submit completed application and copy of certificate of insurance via fax, email or mail BEFORE April 30th, 2010 to:

Payment

Accounts Payable Contact _____ Phone _____

VISA MasterCard American Express (Credit card payment may be faxed to: 773-423-0265 or e-mailed to: yasmeen@imancentral.org)

Total Charges \$ _____ Name on Card _____

Card Number _____ Expiration Date ____ / ____

____ Security Code _____

Check (Checks may be made payable to IMAN and mailed to: IMAN, 2744 W. 63rd Street, Chicago, IL 60629, Attention: Yasmeen Panawala)

Fax: 773-423-0265 **Email:** yasmeen@imancentral.org